



Memo

TO: Judge Dan Gattis, Commissioner Birkman (Prct1), Commissioner Long (Prct2) and Commissioner Morrison (Prct4)

FROM: Commissioner Covey- Chair of the Georgetown Annex Architectural Engineering Selection Committee

DATE: July 22, 2015

SUBJ: 15RFQ101 - Georgetown Annex Architectural Engineering Recommendation

Based on the evaluation process outlined below, the Georgetown Annex Architectural Engineering selection committee recommends entering into contract negotiations with KAH Architecture, the top ranked firm from the evaluation process.

The Request for Qualifications were received on June 11th and reviewed on June 17th by the following selection committee:

Commissioner Covey
Jay Schade
Terron Evertson
Gary Wilson
Dale Butler

In total thirteen (13) Requests for Qualifications were received and based on the review of the Statement of Qualification five (5) firms were invited to interview on July 9th. Attached are the scores and ranking of each firm from the interview. If negotiations are unsuccessful with a provider we recommend negotiating with the next highest ranked provider.

Please contact me or Max Bricka if you have any questions.

A handwritten signature in blue ink that reads 'Valerie Covey'. The signature is written in a cursive style with a large, looped 'V' at the beginning.

PROFESSIONAL ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR THE WILLIAMSON COUNTY
 GEORGETOWN ANNEX

RFQ 15RFQ101

Evaluation Criteria	Brinkley Sargent	HOK Arch	K A H Architecture	Pilger	Randall Scott Architecture
1 Experience of project Architect (30 Points)	29	27	29	28	29
2 Experience of team (30 points)	29	28	29	30	30
3 Project understanding and approach (20 points)	19	19	20	19	19
4 Availability/accessibility of the project Architect and team (10 points)	9	10	10	10	9
5 Acoustic control solutions (10 points)	9	9	10	9	10
TOTAL POINTS	95	93	98	96	97

Evaluation Committee:

Mary Jo 7-9-15
 Debra 7-9-15
 John 7-9-15
 Valerie Spang 7/9/15
 Aaron Spang 7/9/15